

## **PBC INTERGROUP BUSINESS MEETING MINUTES**

Date: February 13, 2019

Start time: 6:15 p.m.

**Open Meeting ----- Serenity Prayer ----- 12 Traditions**

**Number of attendees:** 55

**Declaration of Unity:** This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

### **Introduction of new reps:**

Kerry H. – Ladies Choice – Group Rep.  
Chris S. – Living on a Prayer – Alt. Rep.  
Glenn B. – Tired of the Beating – Alt. Rep.  
Kathleen W. – Eye Openers – Group Rep.  
Matt S. – Primary Purpose – Group Rep.  
Daniel K. – Tiki Hut Beach Group – Group Rep.  
Jaimie D. – Young People in the Solution – Group Rep.  
MaryAnn M. – Tea Time – Group Rep.  
Ian P. – Comfort Zone Men's Group – Group Rep.  
Travis C. – Leaves of Gold – Group Rep.  
Robert A. – Good Guys Group – Alt. Rep

**Chairperson:** Deb M - Good evening everyone, my name is Deb and I am an alcoholic.

If you have a motion you would like seen on the Agenda to be presented next month, please e-mail it to me no later than February 27, 2019 – the deadline to be placed on the March Agenda.

As reported last month, one of our groups (**The Good Morning Group - incorrectly announced at the business meeting as the Day Openers – my apologies to the Good Morning Group for not getting it right**) had been taking up a collection from its members to donate toward replacement of the carpeting in the business office and store. (History: Over the past few weeks, Tracy has had a number of "colds" and a lingering cough. One of the Good Morning group members was in the business office one day and commented that he noticed a musty/moldy smell and that Tracy was coughing and he wanted to do something about it – so his group was approached about donating and it started the ball rolling). It was felt that we should paint before we put down new flooring. So --- over this past month we have re-floored the business office and store, and freshly painted the inside of this building, and what an improvement! I would like to thank those volunteers who assisted us in this endeavor. After last month's meeting, Sandy who is an employee at Home Depot approached us to say that she could help out with paint and supplies and those were acquired at a very generous discount. On January 26<sup>th</sup>, Sandy, Michelle, Dana, John and Troy and of course Tracy and myself, all pitched in to get started and through the last few weeks, we have almost accomplished the task. Special thanks to John who laid the flooring & painted, and Troy who supervised and did most of the painting. The initial estimate for just the flooring was to the tune of \$2,900 and that didn't include leveling the floor if they felt it necessary before laying the panels. The total cost to us at the end of it all was \$1,034.62, plus the sweat equity of our volunteers – on which you can't put

a price. The donations are broken down with \$485 from the Good Morning group and \$750 from the Triangle Club - our landlord. The remaining monies, a little over \$200, will be used to clean and wax the floors in the main room once we are done painting. I wanted to comment that when we took up the old nasty carpet & padding, we did find black mold. We treated the areas and hopefully it will no longer be an issue. Tracy very soon reported that she feels better as the day goes on. So, if you see a Good Morning home group member - or any of the other volunteers out and about – make sure to thank them for their service. Thank you – thank you – thank you!

It is 2019 and the terms of the present Board members are coming to an end. Additionally, the annual committee chair positions will also be open for rotation. The first round of rotation will take place at next month's business meeting for the service rotations that will be completed at the end of April. Rather than incur the expense of publishing the list of duties and qualifications for the positions, we have not printed them tonight. You can find the information in the bylaws that are published on the website. I urge everyone who is interested in furthering their service to Intergroup and AA to please look into the various positions that will come open and see where you will be a good fit. Don't be swayed if you don't meet the printed criteria - we are open to consideration if you are willing to serve.

The next Intergroup event will be the Old Timer's Social, the date for which will be Saturday, April 13<sup>th</sup>. We have lined up the venue we used last year – the Holy Spirit Episcopal Church, 1003 Allendale Rd., West Palm Beach. For those who don't know, this event is a panel of old timer's with 35+ years of sobriety to speak for a few moments on their experience strength & hope. It is a free event. Maria will report more in her report.

I am happy to report that the finances starting 2019 have been quite strong and Roger will be reporting on that. That's it for me this evening. Let's move on with the other reports. Love & service, Deb M.

**Co-Chairperson:** Maria S. – No report submitted.

**Treasurer:** Roger B. - Revenues for January 2019 were \$11,509.01 and Expenses were \$8,332.51, resulting in a net surplus of \$3,176.50. Group Contributions were \$8,000 which included \$1500 from the Gratitude Dinner which nicely offset our annual Liability Insurance payment. The opening checking balance for January was \$3,219.42 and the closing was \$9,900.97. The Prudent Reserve balance for January was \$13,546.51 including the 12 cents we made in interest. We wish to thank for the Groups of Palm Beach County for their very generous support for the month of January. Thanks for allowing me to be of service, Roger B – PBC Intergroup Treasurer

*Basket passed in accordance with our 7<sup>th</sup> Tradition*

**Secretary:** Kate D –Thank you to all who have turned in your reports; if you have not please get it to me by Thursday at 5:00pm. Kate D.

**Registrar:** Scott M - The minutes and agenda were e-mailed to the database. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, please complete an information card and hand to the Secretary. If any information needs updating, please reach out. You all be happy now 😊 Thanks, Scott M

**Office Manager:** Tracy D. - Good Evening, my name is Tracy and I am an alcoholic.

Reporting for Intergroup for January 2019, we had a super month with contributions at \$6,515.01.

Please excuse our mess, we are working hard and as much as we can to finish painting. Note our new floors and walls that were compliments of our landlord Triangle Club. I also need to give a shout out to Brad at Day Openers for instigating the changes and for their contributions as well.

I need to thank Troy, John, Deb, Roger, Dana, Michelle and Sandy with Home Depot for spending their days volunteering to help intergroup with this endeavor. The total cost for materials was \$1,034.62 with the cost of labor, \$0 dollars.

If for some reason your meeting is held in a church, school, temple, parking garage, parking lot, park the Zoo, Wherever. Please, if the venue is closed for an event, the same night as your meeting you're your meeting will not be meeting, please let Intergroup know so we know what to tell the people yelling at us because there's was no meeting.

We had a busy month with our office activity increasing to 608

Keep in mind that we are open Saturday from 9am to 1pm with our new volunteer Michelle at the helm.

Also, Intergroup will be closed Monday February 18<sup>th</sup> in honor of President's day and reopen the 19<sup>th</sup> at 9:00am. With Love and in service. Tracy D.

**General Service/Intergroup Liaison:** Rhonda B.

GENERAL SERVICE MEETING 1/20/19 & 2/9/19 combined

CHAIR & ALT CHAIR - each introduced self and reviewed procedures that will be followed as read in Current Practice manual

March no committee reports in March just agenda review for April NY meeting

Founders Day dinner 6/15 @ holy spirit catholic church no time yet for dinner

Delegate Report 7/14 @115pm @ Triangle Club

SECRETARY - introduced self, talked about going to Remote Communities chair meeting at quarterly and encouraged people to stand for position

TREASURER - went to treasurer meeting at quarterly. Beginning balance \$11162. More outstanding checks got cashed most expenses related to quarterly Ending balance was

12217.99

DCM COORDINATOR - attended quarterly went to current practice committee and encouraged people to stand for positions. Also reminded all that there is a sharing session at 4pm before monthly meeting bring questions.

GRAPEVINE CHAIR - 2/23 audio workshop and chili cookoff @St Pauls 11-1

TREATMENT CHAIR - Working on Bridge the Gap for treatment to AA  
Now has a Bridge the Gap Coordinator, committee is visiting south county intergroup and is planning on meeting with north county intergroup to discuss how they are doing Bridge the Gap

WEBSITE CHAIR - went to workshop on Google analytics at quarterly. Send flyers to her. Working on making site more user friendly

AD HOC COMMITTEE - Working on redistributing districts to make it more equitable

ACCESSIBILITY reaching out to organizations in need of accountability assistance

CORRECTIONS all mtg commitment are being met. New corrections monthly meeting just after monthly Institutions meeting at intergroup office. Institutions wants to give money using pie chart to other parts of AA

TRADITIONS skit is available for all groups Sobriety First will have skit on 3/30 @ 7pm.  
Traditions will be hosting ORIENTATION monthly

MOTION A - create a specific web address for each subdistrict DCM to improve info flow  
PASSED

MOTION B - accept alt chair budget as presented includes Founders day and delegate report  
PASSED

Elections were then held

**South County Intergroup Liaison:** Christine – No report submitted.

**Archives Committee Liaison:** Richard M, - No report submitted.

## **COMMITTEE REPORTS**

**Public Information:** Stacy – No report submitted

**12 Step List:** Sam B. – No report submitted

**Phone Volunteer Committee:** Debbie J - Good evening, Family. I am an Alcoholic named Debbie, and I am the Chair of the Phone Committee. This past month has held its challenges, due to multiple resignations from the Committee, which left several shifts open. These open

shifts were not left uncovered, despite the hardship. The Providence of the Higher Power has brought in new volunteers to take over the available slots. His Oversight will always ensure the optimal functioning of this important Committee. Special thanks to Rhonda for her staunch recruiting efforts. In grateful love and service, Debbie

**TODAY:** Cary M. – Please supply any notices of group activities you would like to see in the TODAY. Hugs, Cary M.

**Birthday Club:** Heather K Hi! The birthday club and today's are stamped and ready to be mailed tomorrow! Love & Service, Heather K

**Website Committee:** Billy J – -Where and When updated as of 02/07/219, February TODAY is posted. February Agenda Posted, Minutes for January are posted and various meetings updated on the App. Thanks! Billy J

**Group Contact Committee:** Melissa - No report submitted.

**Bridging the Gap Committee:** Howie – No report submitted.

**Institutions Committee:** Lynda – No report submitted.

**Old Business:** - Intergroup has been updated with new flooring and painted,

**New Business:** - None

**Upcoming Events:** Old Timer's Social – Saturday, April 13, 2019, 5:00 pm. Holy Spirit Episcopal Church, 1003 Allendale Road, West Palm Beach, FL 33405.

**Meeting Adjourned:** 6:48pm

See you next month!

PBC Intergroup Treasurer Report 02-13-2019

Revenues for January 2019 were \$11,509.01 and Expenses were \$8,332.51, resulting in a net surplus of \$3,176.50. Group Contributions were \$8,000 which included \$1500 from the Gratitude Dinner which nicely offset our annual Liability Insurance payment. The opening checking balance for January was \$3,219.42 and the closing was \$9,900.97. The Prudent Reserve balance for January was \$13,546.51 including the 12 cents we made in interest. We wish to thank for the Groups of Palm Beach County for their very generous support for the month of January.

Thanks for allowing me to be of service,

Roger B – PBC Intergroup Treasurer

**PBC Intergruop Association**  
**Profit & Loss**  
**January 2019**

	Jan 19	Dec 18	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Direct Public Support</b>				
Group Contributions	8,000.07	2,990.38	5,009.69	167.53%
Direct Public Support - Other	14.94	18.76	-3.82	-20.36%
<b>Total Direct Public Support</b>	<b>8,015.01</b>	<b>3,009.14</b>	<b>5,005.87</b>	<b>166.36%</b>
<b>Investments</b>				
Interest-Savings, Short-term CD	0.12	0.12	0.00	0.0%
<b>Total Investments</b>	<b>0.12</b>	<b>0.12</b>	<b>0.00</b>	<b>0.0%</b>
<b>Sales</b>				
Books	7,089.34	3,456.14	3,633.20	105.12%
Literature	1,106.20	914.35	191.85	20.98%
Medallions	1,651.00	1,560.00	91.00	5.83%
<b>Total Sales</b>	<b>9,846.54</b>	<b>5,930.49</b>	<b>3,916.05</b>	<b>66.03%</b>
<b>Special Events Income</b>				
Alcothon	647.00	0.00	647.00	100.0%
Birthday Club	50.00	130.00	-80.00	-61.54%
<b>Total Special Events Income</b>	<b>697.00</b>	<b>130.00</b>	<b>567.00</b>	<b>436.15%</b>
<b>Total Income</b>	<b>18,558.67</b>	<b>9,069.75</b>	<b>9,488.92</b>	<b>104.62%</b>
<b>Cost of Goods Sold</b>				
<b>Cost of Goods Sold</b>				
COGS - Books	6,483.90	2,854.39	3,629.51	127.16%
COGS - Literature	541.36	385.37	155.99	40.48%
COGS - Medallions	691.46	683.19	8.27	1.21%
Purchase Cost & Discounts	-733.00	38.73	-771.73	-1,992.59%
Cost of Goods Sold - Other	65.94	67.36	-1.42	-2.11%
<b>Total Cost of Goods Sold</b>	<b>7,049.66</b>	<b>4,029.04</b>	<b>3,020.62</b>	<b>74.97%</b>
<b>Total COGS</b>	<b>7,049.66</b>	<b>4,029.04</b>	<b>3,020.62</b>	<b>74.97%</b>
<b>Gross Profit</b>	<b>11,509.01</b>	<b>5,040.71</b>	<b>6,468.30</b>	<b>128.32%</b>
<b>Expense</b>				
<b>Contract Services</b>				
Credit Card Fees	80.00	67.21	12.79	19.03%
<b>Total Contract Services</b>	<b>80.00</b>	<b>67.21</b>	<b>12.79</b>	<b>19.03%</b>
<b>Facilities and Equipment</b>				
Exterminating	42.00	37.00	5.00	13.51%
Rent Water	475.00	475.00	0.00	0.0%
Facilities and Equipment - Other	915.84	285.92	629.92	220.31%
<b>Total Facilities and Equipment</b>	<b>1,432.84</b>	<b>797.92</b>	<b>634.92</b>	<b>79.57%</b>
<b>Operations</b>				
AT&T Internet	280.08	69.73	210.35	301.66%
FPL	204.61	208.59	-3.98	-1.91%
Office Supplies	262.02	19.91	242.11	1,216.02%
Postage, Mailing Service	57.65	39.99	17.66	44.16%
Printing and Copying	197.00	197.00	0.00	0.0%
<b>Total Operations</b>	<b>1,001.36</b>	<b>535.22</b>	<b>466.14</b>	<b>87.09%</b>
<b>Other Types of Expenses</b>				
Employee Health Insurance	150.00	150.00	0.00	0.0%
General Commercial Liability In	1,489.06	0.00	1,489.06	100.0%
Other Types of Expenses - Other	40.58	35.00	5.58	15.94%
<b>Total Other Types of Expenses</b>	<b>1,679.64</b>	<b>185.00</b>	<b>1,494.64</b>	<b>807.91%</b>
<b>Payroll Expenses</b>				
FICA and Unemployment Tax	235.64	270.98	-35.34	-13.04%
Office Manager Salary	3,080.00	3,542.00	-462.00	-13.04%
Paychex	0.00	174.00	-174.00	-100.0%
Payroll Expenses - Other	0.00	200.00	-200.00	-100.0%
<b>Total Payroll Expenses</b>	<b>3,315.64</b>	<b>4,186.98</b>	<b>-871.34</b>	<b>-20.81%</b>
<b>Special Events</b>				
ANNUAL PICNIC	0.00	120.17	-120.17	-100.0%
Special Events - Other	480.00	366.48	113.52	30.98%
<b>Total Special Events</b>	<b>480.00</b>	<b>486.65</b>	<b>-6.65</b>	<b>-1.37%</b>
<b>Travel and Meetings</b>				
Conference, Convention, Meeting	300.84	0.00	300.84	100.0%
Travel and Meetings - Other	42.19	0.00	42.19	100.0%
<b>Total Travel and Meetings</b>	<b>343.03</b>	<b>0.00</b>	<b>343.03</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>8,332.51</b>	<b>6,258.98</b>	<b>2,073.53</b>	<b>33.13%</b>
<b>Net Ordinary Income</b>	<b>3,176.50</b>	<b>-1,218.27</b>	<b>4,394.77</b>	<b>360.74%</b>
<b>Net Income</b>	<b>3,176.50</b>	<b>-1,218.27</b>	<b>4,394.77</b>	<b>360.74%</b>

**Bank Account Balances**

Checking	1/1/2019	\$3,219.42
	1/31/2019	\$9,900.97
Prudent Reserve	1/1/2019	\$13,546.39
	1/31/2019	\$13,546.51

**PBC Intergroup Association**  
**Group Contributions**  
**January 2019**

02/02/19

Accrual Basis

Date	Memo	Name	Amount	Balance
<b>Parts</b>				
<b>Group Contribution (Contributions from groups)</b>				
01/09/2019	Contributions from groups	After Hours Group	165.65	165.65
01/25/2019	Contributions from groups	Another Miracle (Women)	108.07	273.72
01/18/2019	Contributions from groups	Cardinal Lane Group	228.75	502.47
01/29/2019	Contributions from groups	Cash Customer	2.16	504.63
01/07/2019	Contributions from groups	Day Openers	55.33	559.96
01/23/2019	Contributions from groups	Day Openers	63.07	623.03
01/16/2019	Contributions from groups	End of the Road	300.00	923.03
01/30/2019	Contributions from groups	Good Morning Group	485.00	1,408.03
01/09/2019	Contributions from groups	Good Orderly Direction Group	52.05	1,460.08
01/14/2019	Contributions from groups	Happy, Joyous & Free (Gay/Lesbian)	75.00	1,535.08
01/14/2019	Contributions from groups	Here & Now Group	200.00	1,735.08
01/24/2019	Contributions from groups	In the Middle Group	240.00	1,975.08
01/02/2019	Contributions from groups	Jupiter Inlet Men's	151.00	2,126.08
01/14/2019	Contributions from groups	Jupiter Sunrise Group	800.00	2,926.08
01/09/2019	Contributions from groups	Loggerhead Beach Group	850.00	3,776.08
01/02/2019	Contributions from groups	Longest Day of the Year	111.55	3,887.63
01/09/2019	Contributions from groups	Longest Day of the Year	90.90	3,978.53
01/18/2019	Contributions from groups	Love, Faith & Life	10.00	3,988.53
01/14/2019	Contributions from groups	Mid Day Live	87.00	4,075.53
01/07/2019	Contributions from groups	Night Owl Group	160.00	4,235.53
01/08/2019	Contributions from groups, Gratitude Dinner	Other	1,500.00	5,735.53
01/04/2019	Contributions from groups	Owl's Nest	100.00	5,835.53
01/09/2019	Contributions from groups	PBCIA Business Meeting	142.00	5,977.53
01/09/2019	Contributions from groups	Primetime Group	110.00	6,087.53
01/09/2019	Contributions from groups	Rude Awakening	120.00	6,207.53
01/09/2019	Contributions from groups	Singleness of Purpose, Tequesta	157.00	6,364.53
01/02/2019	Contributions from groups	Spirit of 76 men's	283.00	6,647.53
01/16/2019	Contributions from groups	Sunny Isles	371.00	7,018.53
01/14/2019	Contributions from groups	Sunrise Sobriety Group	148.35	7,166.88
01/29/2019	Contributions from groups	Sunrise Sobriety Group	148.35	7,315.23
01/07/2019	Contributions from groups	The New Down Town Group	185.00	7,500.23
01/24/2019	Contributions from groups	Tired of the Beating Meeting	343.37	7,843.60
01/04/2019	Contributions from groups	Westside Group	50.00	7,893.60
01/30/2019	Contributions from groups	Young People In The Solution Group	106.47	8,000.07
Total Group Contribution (Contributions from groups)			8,000.07	8,000.07
Total Parts			8,000.07	8,000.07
<b>TOTAL</b>			<b>8,000.07</b>	<b>8,000.07</b>



**PBC Intergroup Association**  
**Profit & Loss**  
**January 2018**

	Jan 18
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Direct Public Support</b>	
Group Contributions	5,785.12
Direct Public Support - Other	113.32
<b>Total Direct Public Support</b>	5,898.44
<b>Investments</b>	
Interest-Savings, Short-term CD	0.20
<b>Total Investments</b>	0.20
<b>Other Types of Income</b>	
Miscellaneous Revenue	230.84
<b>Total Other Types of Income</b>	230.84
<b>Sales</b>	
Books	2,532.70
Literature	1,174.55
Medallions	1,144.50
<b>Total Sales</b>	4,851.75
<b>Special Events Income</b>	
Annual Picnic	1,469.03
Birthday Club	84.00
<b>Total Special Events Income</b>	1,553.03
<b>Total Income</b>	12,534.26
<b>Cost of Goods Sold</b>	
<b>Cost of Goods Sold</b>	
COGS - Books	1,667.37
COGS - Literature	496.50
COGS - Medallions	443.63
Purchase Cost & Discounts	61.03
Cost of Goods Sold - Other	32.96
<b>Total Cost of Goods Sold</b>	2,701.49
<b>Total COGS</b>	2,701.49
<b>Gross Profit</b>	9,832.77
<b>Expense</b>	
<b>Business Expenses</b>	1,581.55
<b>Facilities and Equipment</b>	
Exterminating	37.00
Rent Water	475.00
<b>Total Facilities and Equipment</b>	512.00
<b>Operations</b>	
AT&T Internet	274.77
Office Supplies	152.38
Postage, Mailing Service	6.59
Printing and Copying	231.00
Operations - Other	141.95
<b>Total Operations</b>	806.69
<b>Other Types of Expenses</b>	
Employee Health Insurance	150.00
Other Types of Expenses - Other	105.25
<b>Total Other Types of Expenses</b>	255.25
<b>Payroll Expenses</b>	
FICA and Unemployment Tax	221.04
Office Manager Salary	2,880.00
Paychex	87.00
<b>Total Payroll Expenses</b>	3,188.04
<b>Special Events</b>	
ANNUAL PICNIC	1,709.42
Special Events - Other	87.50
<b>Total Special Events</b>	1,796.92
<b>Total Expense</b>	8,140.45
<b>Net Ordinary Income</b>	1,692.32
<b>Net Income</b>	1,692.32